

Senior Management Expenses
Expense claims submitted in October 2023

Month - October 2023		Position: Principal & Vice-Chancellor	Name: George Boyne	
Expense	Reason	Location	Value	Comments
06-07/09/2023 Subsistence	Universities UK Conference (3 meals taken over the duration of the conference)	Manchester	71.75	
05/09/2023 Train Fare	Universities UK Conference (train from airport to Manchester City Centre)	Manchester	4.59	
05/10/2023 Taxi Fare	The Carnegie Trust for the Universities of Scotland meeting at Heriot-Watt University (2 taxi journeys between train station and venue)	Edinburgh	46.00	
06/10/2023 Subsistence	The Carnegie Trust for the Universities of Scotland meeting at Heriot-Watt University on 05/10/23 (subsistence on return journey to Aberdeen)	Edinburgh	9.15	
			<u>131.49</u>	
Month - October 2023		Position: Senior Vice-Principal	Name: Karl Leydecker	
Expense	Reason	Location	Value	Comments
Nil return			<u>0.00</u>	
Month - October 2023		Position: University Secretary & Chief Operating Officer	Name: Tracey Slaven	
Expense	Reason	Location	Value	Comments
06/10/2023 Car Mileage	University Secretaries Meeting (car mileage from Aberdeen to Dundee, constrained to equate to train fare)	Dundee	<u>35.10</u>	
			<u>35.10</u>	
Month - October 2023		Position: Vice-Principal for Education	Name: Ruth Taylor	
Expense	Reason	Location	Value	Comments
Nil return			<u>0.00</u>	
Month - October 2023		Position: Vice-Principal for Regional Engagement	Name: Peter Edwards	
Expense	Reason	Location	Value	Comments
09-13/09/2023 Gift	Institutional visit to strategic alliance partner, University of Calgary (small gifts to take to University of Calgary)	Calgary, Canada	15.00	
09-13/09/2023 Subsistence	Institutional visit to strategic alliance partner, University of Calgary, Canada (all meals over 4 days, including 1 meal with the Principal)	Calgary, Canada	138.75	
09-13/09/2023 Taxi Fare	Institutional visit to strategic alliance partner, University of Calgary, Canada (3 taxi journeys)	Calgary, Canada	65.10	
09-13/09/2023 Foreign Exchange Fees	Institutional visit to strategic alliance partner, University of Calgary, Canada	Calgary, Canada	5.60	
09-13/09/2023 Miscellaneous	Institutional visit to strategic alliance partner, University of Calgary, Canada (bag to transport gifts back to Aberdeen)	Calgary, Canada	<u>10.15</u>	
			<u>234.60</u>	

Month - October 2023		Position: Vice-Principal for Research	Name:	Nicholas Forsyth
Expense	Reason	Location	Value	Comments
13-14/09/2023 Subsistence	Dinner and discussion with Professor Dame Jessica Corner on 13/09/23 and Universities Scotland Research and Knowledge Exchange Committee meeting on 14/09/23 (all meals during trip)	Edinburgh	33.34	
03-04/10/2023 Subsistence	Trusted Research Meeting in Edinburgh on 03/10/2023, Scottish Universities Life Science Alliance /Medical Research Centre Working Dinner in Glasgow on 03/10/2023, and Medical Research Centre Regional Meeting in Glasgow on 04/10/2023 (breakfast and lunch)	Edinburgh / Glasgow	21.45	
03-04/10/2023 Underground Fare	Scottish Universities Life Science Alliance /Medical Research Centre Working Dinner in Glasgow on 03/10/2023, and Medical Research Centre Regional Meeting in Glasgow on 04/10/2023 (Glasgow Subway)	Glasgow	3.30	
			<u>58.09</u>	
Month - October 2023		Position: Vice-Principal for Global Engagement	Name:	Alan Speight
Expense	Reason	Location	Value	Comments
17/08/2023 Taxi Fare	Obtaining a Chinese Visa from the Chinese Visa Centre in preparation for visit to South China Normal University in September 2023 (2 taxi journeys)	Edinburgh	69.00	
18/08/2023 Visa Fee	Processing of Chinese Visa application for visit to to South China Normal University in September 2023	Edinburgh	778.80	
22/08/2023 Taxi Fare	Business dinner with delegation from Bergen University and Principal	Aberdeen	10.40	
04-08/09/2023 Car Parking	Business visit to South China Normal University on 04 - 08/09/2023 (car parking at Heathrow airport)	Guangzhou, China	169.80	
04-08/09/2023 Foreign Exchange Fees	Foreign exchange fees incurred during business visit to South China Normal University on 04 - 08/09/2023	Guangzhou, China	6.28	
04-08/09/2023 Hotel Accommodation	Accommodation and subsistence for visit to to South China Normal University on 04 - 08/09/2023	Guangzhou, China	228.30	
04/10/2023 Conference Fees	Universities UK International Student Recruitment Conference (online) on 19/10/2023	n/a	165.00	
			<u>1,427.58</u>	
Month - October 2023		Position: Director of Advancement	Name:	Liza Boffen-Yordanov
Expense	Reason	Location	Value	Comments
21-24/03/2023 Subsistence	Donor/Alumni meetings in Singapore (dinner)	Singapore	37.54	
21-24/03/2023 Subsistence	Donor/Alumni meetings in Singapore (dinner)	Singapore	10.75	
29-31/08/2023 Taxi Fare	CASE Europe 2023 Conference	Edinburgh	8.10	
29-31/08/2023 Subsistence	CASE Europe 2023 Conference (dinner)	Edinburgh	16.48	
29-31/08/2023 Taxi Fare	ARI Breast Cancer Unit Fundraising evening	Aberdeen	15.60	
30/08/2023 Business Entertainment	Alumni Drinks Reception (22 attendees)	Edinburgh	361.13	
09-13/09/2023 Subsistence	Business visit to University of Calgary (dinner)	Calgary, Canada	12.58	
09-13/09/2023 Subsistence	Business visit to University of Calgary (lunch and dinner)	Calgary, Canada	17.28	
09-13/09/2023 Miscellaneous	Business visit to University of Calgary (replacement power Cable for University Laptop)	Calgary, Canada	37.08	
09-13/09/2023 Foreign Exchange Fees	UoA Corporate Card - Foreign Exchange Fees	Calgary, Canada	18.05	
09-13/09/2023 Gifts	Gifts for business visit to University of Calgary	Calgary, Canada	55.00	
09-13/09/2023 Subsistence	Business visit to University of Calgary (lunch)	Calgary, Canada	12.44	
09-13/09/2023 Taxi Fare	Business visit to University of Calgary (taxi from airport to hotel)	Calgary, Canada	25.00	
29-31/08/2023 Taxi Fare	CASE Europe 2023 Conference	Edinburgh	7.70	
09-13/09/2023 Hotel Accommodation	Business visit to University of Calgary (3 nights accommodation)	Calgary, Canada	269.32	
27/09/2023 Bus Fare	Inform Prize 2023	Aberdeen	2.50	
06/10/2023 Business Entertainment	ARI Breast Cancer Unit Fundraising evening (drinks for 8 members of staff and 2 donors)	Aberdeen	30.25	
			<u>936.80</u>	

Month - October 2023		Position: Director of People		Name:	Debbie Dyker
Expense	Reason	Location	Value	Comments	
15-26/09/2023 Taxi Fare	Business visit to the Doha campus from 15/09/23 - 26/09/23 - 3 Uber trips for Debbie Dyker plus other UoA staff present on campus	Doha, Qatar	14.56		
			14.56		
Month - October 2023		Position: Chief Financial Officer		Name:	Mark White
Expense	Reason	Location	Value	Comments	
Nil return					
			0.00		